

The Narrative Report

Part One: Introduction

1. Introduce the School and share significant changes that have occurred since the Initial or previous Ten Year Visit. (The Introduction should not duplicate what will be written in Part Two.)
2. Explain the School's process and procedure for the Interim self-study, including all constituents involved (i.e., administration/faculty/staff assignments).

Part Two: Progress Report

1. *The number of subsections in Part Two will be tied to the number of Strong Recommendations, Opportunities for Improvement, and/or Essential Questions raised in Initial/Ten Year Visiting Team Report.*
2. Address any Strong Recommendations and/or Opportunities for Improvement and each Essential Question from Initial/Ten Year Visiting Team Report.
 - a. State the Strong Recommendation/Opportunity for Improvement/Essential Question.
 - b. Explain the progress made regarding this Strong Recommendation/Opportunity for Improvement/Essential Question.
 - c. Describe any future plans regarding this Strong Recommendation/Opportunity for Improvement/Essential Question.

Part Three: Looking Ahead

1. Provide a comprehensive overview of the State of the School with an emphasis on current strategic and financial planning.
2. Explain opportunities for strategic improvement that are under consideration.

Note: VAIS will provide the previous Visiting Team Report (Initial or Ten Year) and the One Year Response to the Report in the Preliminary Visit materials.